Please read carefully information and definitions contained below.

Locality and related allowances are payable in accordance with Schedule 3 of the Crown Employees (Teachers in Schools and Related Employees) Salaries and Conditions Award.

This form is used to claim allowances contained in Schedule 3, Parts A, B & C of the Award. (Climatic disability, Isolation from socio economic goods and services and Motor vehicle.)

The completed claim form should be forwarded to the appropriate Employee Service Centre, either:

Employee Services, Newcastle
Locked Bag No 6
HAMILTON DELIVERY CENTRE NSW 2303
Telephone enquiries: 1300 338 001
Fax: 1300 338 121
Email: employee.services.newcastle@det.nsw.edu.au

OR

Employee Services, Wollongong
Locked Bag 7012
WOLLONGONG EAST 2520
Telephone enquiries: 1300 338 002
Fax: 1300 338 122
Email: employee.services.wollongong@det.nsw.edu.au

Should personal circumstances change a new locality allowance claim for must be submitted. This applies in the case of any change, including where a dependent child reaches the age of sixteen or eighteen, completes school studies, or no longer resides with the teacher.

DEFINITIONS

The following definitions apply when completing this form:

"Dependent Child" means, unless otherwise defined, a child of which a teacher is a parent and who is resident with and wholly maintained by such teacher and either is under the age of sixteen years or is a full time student under the age of eighteen years or is completing their school studies up to and including Year 12.

"Dependent Partner" means a person who is resident with and substantially reliant upon a teacher for their financial support, being either the teacher's spouse or a person whom the Director-General is satisfied is cohabiting otherwise than in marriage with the teacher in a permanent de facto and bona fide domestic relationship.

"Single" means and includes a teacher who is a widow, widower, divorcee or teacher living separately and apart from their spouse.