

Rules for consideration in application of definition of recent school based experience – 19 October 2015¹

The following rules will be applied in determining whether an applicant's circumstances meet the relevant definition of recent school based experience. These rules will be amended from time to time as required.

Senior Education Officer 1 and Senior Education Officer 2

1. The definition of "recent school based experience" that will apply to Senior Education Officer 1 and Senior Education Officer 2 positions is:

"either direct classroom teaching within the past three years or school executive experience within the past three years."

2. Direct classroom teaching or school executive experience is full time service in a school based position in a departmental preschool, infants, primary, central/community, secondary, environmental education centre or special school for a continuous period of one (1) year.
3. Applicants for non school based teaching service positions will be required to show that they have been employed in a full time permanent school based position or temporary school based position (against a substantive vacancy) at classroom teacher or executive level for a continuous period of one (1) school year within the past three (3) years immediately prior to their application.
4. Applicants for non school based teaching service positions who are in above establishment appointments in schools will be required to demonstrate continuous service in a school based position for a period of one (1) year as above.
5. Applicants for non school based teaching service positions who are currently working permanent part time at 0.4 FTE and above, including full time permanent teachers working on a part time basis of at least 0.4 FTE, will be required to meet the requirement of continuous service for a period of one (1) year as above.
6. Any continuous period of leave (all forms of leave) taken by the applicant of less than four (4) weeks, will not be taken to break the continuity of the service and will be included in the one year continuous period for the purposes of these rules.
7. Any continuous period of leave (all forms of leave) taken by the applicant that is of four (4) weeks or more, will not be included in the one year period for this purpose. This means that an applicant will be required to complete additional service to make up the period of the leave taken.

For example, an applicant for a non school based teaching service position who is employed continuously as a classroom teacher from term 1 to term 3 inclusive, and who took leave for the whole of term 4, would be required to work for a further term of continuous service in term 1 of the following year to meet the criteria of one year continuous service.

¹ These rules replace the rules dated 8 August 2013

8. The student vacation periods will not be counted as a period of leave for the purposes of these rules.
9. Temporary service will be considered however such service must be for a continuous period of one year. Temporary service across more than one school will be included as long as the service is continuous.
10. Casual service, irrespective of whether such service has been undertaken on 203 consecutive days, will not be considered to meet the requirement of continuous service of one year. In exceptional circumstances, the Department may count periods of up to four weeks of casual service with temporary service to meet the requirement of continuous service of one year.
11. Temporary and casual service cannot be combined to meet the requirement for a continuous period of one year except as outlined at point 9.

Principal Education Officer

1. Principal Education Officer positions will be advertised with the relevant selection criteria of:
 - a) teaching qualifications and recent school based experience; or
 - b) teaching qualifications and successful teaching experience within the K-12 range.
2. The decision as to which of the selection criteria will apply for the particular PEO position will depend on the business needs of Public Schools NSW at the time as approved by the Deputy Secretary, School Operations and Performance.

Chief Education Officer

1. Chief Education Officer positions will be advertised with the selection criteria of “Tertiary qualifications and extensive current educational leadership experience.”