Locating and Applying for a Permanent Teaching Position with the Department of Education and Communities
Locating teaching opportunities with the NSW Department of Education and Communities

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Find a career in education and training. Click to find jobs for teachers, support staff and professional staff.

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Locating teaching opportunities with the NSW Department of Education and Communities


Supporting information can also be found on this page.
Click on the job title for more information about a job that interests you.

Applications for NSW DEC permanent teaching positions can ONLY be made online through jobs.nsw. Applications must be submitted by 4:00pm Eastern Standard Time on the closing date.
Job Description

Teacher – Redville Creek Public School – 0000T111

Location Sydney Region
Advertisement Number A999999999
Number of Positions 1
Total Remuneration Package Remuneration package valued at up to $100,717.00. Base salary ranges from $61,061.00 to $91,071.00, plus leave loading and employer’s contribution to superannuation. Base salary rates above the minimum are available depending on experience.
School Name Redville Creek Public School
Principal Network Redville
Staffing Area Redfield
FTE 1.000
Contact Name Josie Tey
Contact Phone number 02 1234 5678
Closing Date 29-Oct-2014, 4:00:00 PM
Job Category Teachers
Organisation Schools

Position Information

Redville Creek Public School has an enrolment of 540 students, including 60 Aboriginal students, and promotes excellence in learning with a strong focus on student wellbeing. Smartboards, laptops and iPads are used in classrooms to enhance student engagement in learning. Catering for gifted students is a school priority. The school has high expectations for success in sporting endeavours, performing arts and other extracurricular activities.

Specific Selection Criteria

Approval to teach K-8 with demonstrated excellence in teaching of literacy and numeracy. Capacity to integrate technology into effective classroom practice. Ability to lead public speaking and debating programs, dance and choir.

If you have any questions about the position you should ring the person named here.

The Position Information is important as it will help you tailor your application to the needs of the school.

Note the closing date for the position.

Your responses to the Specific Selection Criteria are an essential part of your application and are an important factor in determining if you proceed further in the application process.
The online application process

Click to begin the application process (Note: nothing is submitted at this stage)

Remember, you can only apply for NSW DEC permanent teaching positions online through jobs.NSW

Job Description

Teacher – Redville Creek Public School – 0000T111

Location Sydney Region
Advertisement Number A99999999
Number of Positions 1
Total Remuneration Package Remuneration package valued at up to $100,717.00. Base salary ranges from $61,061.00 to $91,071.00, plus leave loading and employer’s contribution to superannuation. Base salary rates above the minimum are available depending on experience.
School Name Redville Creek Public School
Principal Network Redville
Staffing Area Redfield
FTE 1.000
Contact Name Josie Tey
Contact Phone number 02 1234 5678
Closing Date 28 Oct 2014, 4:00:00 PM
Job Category Teachers
Organisation Schools

Position Information

Redville Creek Public School has an enrolment of 540 students, including 60 Aboriginal students, and promotes excellence in learning with a strong focus on student wellbeing. Smartboards, laptops and iPads are used in classrooms to enhance student engagement in learning. Catering for gifted students is a school priority. The school has high expectations for success in sporting endeavours, performing arts and other extracurricular activities.

Specific Selection Criteria

Approval to teach K-6 with demonstrated excellence in teaching of literacy and numeracy. Capacity to integrate technology into effective classroom practice. Ability to lead public speaking and debating programs, dance and choir.

Apply Online
Add to My Job Cart
To proceed, you must accept the privacy agreement.
Anything with an asterisks is mandatory and must be completed.
Welcome. You are not signed in.

New User Registration
Please take a few moments to register. You will need this information to access your account in the future.

Note: Your password should be 6 to 32 characters long, must contain at least 1 alphabet and 1 numeric character. You cannot use more than two consecutive characters and it should not correspond to your First name, Last name, email address or username. Usernames can not contain blank spaces.

- Username
- Password
- Re-enter Password
- Email Address
- Re-enter Email Address

[Register] [Cancel]
To submit your online application on jobs.nsw, after you have registered or logged-in, there are 9 steps to complete.

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Ensure you allow enough time to complete the application before the closing date and time.
Your application has 9 steps

Step 1
Personal Details

Remember, any field with an asterisk is mandatory and must be completed.
Your application has 9 steps

Step 2

Education

Add details of your tertiary teaching or relevant qualifications. There is no need to add your school qualification (e.g., HSC).

Your most recent qualification should be listed first.
Your application has 9 steps

Step 3

Work Experience

Add a summary of your responsibilities or achievements here. This can be a good place to include things you’d like the panel to know but may not relevant to the specific selection criteria. Be brief.

Your most recent work experience should be listed first.

Only list teaching related work experience.

Note: this is NOT where you address the selection criteria.
Step 3

Work Experience

Examples of responsibilities and achievements

- Year 3 classroom teacher
- Effectively used the literacy, numeracy and Best Start continuums to assess and monitor student progress and inform teaching and learning
- Coordinated and conducted senior choirs and collaborated with other schools in combined choirs
- Coached and umpired PSSA boys’ and girls’ soccer teams
- Established and maintained a class blog
- Catered for students with learning difficulties and a student with a severe visual impairment.

- Taught Preliminary and HSC chemistry and biology, Years 7-10 Science classes including selective, GAT, mainstream and support-unit classes.
- Taught the full range of PDHPE Stage 4, 5 and 6, PASS, Community and Family Studies, Sport, Lifestyle and Recreation as well as Years 7-10 Science.
- Coached various school, zone and knockout teams.
- Hold a Level 1 coaching certificate in athletics.
- Contributed to faculty and school teams including the Science Curriculum Team, Literacy and Numeracy Team, HSC Success Tutoring Program and Duke of Edinburgh.

- Computer Coordinator
- Junior and Senior Netball Coach
- Member of the Literacy and Numeracy Committees
- Environmental Club Coordinator
Your application has 9 steps

Step 4

Diversity Information

At each stage of the on-line application process there is the option to Save as Draft, which will allow you to come back later and continue from the point at which you saved. You don’t have to fill everything in all at once.

Even after you’ve submitted your application you can amend it without having to submit a new one, right up until 4:00 PM on the closing date. The selection panel does not see any of the applications until after 4:00 PM on the closing date.
Your application has 9 steps

Step 5 References

For permanent DEC employees, your current Principal must be the first referee. External applicants should include your current or most recent supervisor as a referee. If you have completed a substantial period of temporary teaching at a school, it may be possible to have the Principal as referee.

You will need THREE referees.
Your application has 9 steps

Step 6
Application Form

This section is mandatory.
Your application has 9 steps

Step 7
Supporting Documents

For teacher applications, a cover letter is NOT REQUIRED. Enter ‘Teacher Application’ in the cover letter field and continue.
Your application has 9 steps

Step 7
Supporting Documents

It is not necessary to submit a separate CV as everything is covered in the separate steps of the online application (as below). If you do submit a CV, it’s best to make it part of the same document in which you address the selection criteria.
Your application has 9 steps

Step 7

Supporting Documents

This is where you attach the Word or PDF document in which you have addressed the selection criteria. It’s a good idea to identify the position for which you are applying in the title of the file. You could also add your name.

Note: If you have submitted previous applications, you will see all previous attachments here.
Your application has 9 steps

Step 7

Supporting Documents

Note: Do not delete any files that may be attached to other applications as doing so will delete them from those applications, which would be a problem if they are still active. They will not be attached to the current application if they are not ticked.

Tick the box to attach a file from your list (if you have one as part of your profile). Only the files that are ticked will be included.
Your application has 9 steps

Step 8

Disclaimer

When these two fields are completed they are your email signature on the application.
These fields will contain the information you have submitted. It is a chance to check what you have entered. When you are ready to submit your application, click Submit.

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